



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
Michigan Occupational Safety & Health Administration
(MIOSHA)

KEITH W.COOLEY
DIRECTOR

ERGONOMICS APPENDIX ADVISORY COMMITTEE MEETING MINUTES

March 28, 2007—Wednesday—9:00 a.m.
General Office Building—7150 Harris Drive
State Secondary Complex—Lansing
Conference Room A

PRESENT

COMMITTEE MEMBERS:

Sheryl Ulin..... University of MichiganCo-Chairperson
Andrea Smutz Genesee County Controllers Office
Bradley Joseph Ford Motor Company
David Cwynar..... DAC Physical Therapy, LLC
John Bavin Michigan Chamber of Commerce & Consumers Energy
Karlene Ketola Michigan Association of Homes & Services for the Aging
Laura Hardy Delphi
Marie Martinko Society of the Plastics Industry Inc
Nancy McLaughlin Agility Health Professionals, Inc.
Tycho Fredericks Western Michigan University

MIOSHA STAFF:

John Peck Administration
Bart Pickelman..... General Industry Safety & Health Division
Dena Hendon..... Standards Section

VISITORS:

Jeannie Benedict Department of Labor and Economic Growth, Policy & Legislative Affairs

NOT PRESENT:

Mark Spence Dow Chemical Company.....Co-Chairperson
Andrew Comai UAW International Union
David Herbel Michigan Association of Homes & Services for the Aging
Derrick Quinney Michigan State AFL-CIO
George Vondrak..... Blue Cross Blue Shield of Michigan
Linda Berry..... United Food & Commercial Workers – Local 951
Margaret Faville Service Employees International Union Local 79
Ronald Henderson Tower Automotive
Scott Tolmie DaimlerChrysler
Susan Howe..... Society of the Plastics Industry Inc
Teresa Bellingar Haworth, Inc

Agenda Item #1—Call to Order

The March 28, 2007 MIOSHA Ergonomics Appendix Advisory Committee meeting was called to order by Co-chairperson Sheryl Ulin. Roll call was taken and a quorum was present. The committee members, MIOSHA staff and the visitor introduced themselves. Co-chairperson Sheryl Ulin informed the committee that Marsha Parrott-Boyle was ill and John Peck would assist with this meeting.

Agenda Item #2—Approval of Minutes for January 23, 2007 Meeting

A motion was made by John Bavin and was seconded by Co-Chairperson Sheryl Ulin to approve the minutes of the January 23, 2007 Advisory Committee meeting.

MOTION CARRIED UNANIMOUSLY.

Agenda Item #3—Review Appendix A Draft #3 Graphics dated March 20, 2007

The Advisory Committee reviewed and revised Appendix A Draft #3, Ergonomics Risk Factors Examples. Many good revisions were made to enable non-experts to understand the potential risk factors and how they might interact. The subcommittee reorganized the appendix and virtually completed revisions to descriptions and examples.

Agenda Item #4—Next Meeting

Next Meeting - Wednesday April 25, 2007 - 9:00 a.m to 1:00 pm
General Office Building—7150 Harris Drive
State Secondary Complex—Lansing
Conference Room B

The meeting will be from 9:00 to 1:30.

At the next meeting, the Advisory Committee will reevaluate the assessment formula/process and discuss potential links to ergonomics resources through industry and industry associations.

Agenda Item #5—Public Comment

None

Agenda Item # 6—Adjournment

With no further business before the committee, the meeting was adjourned.

****Minutes were reviewed and approved at the April 25, 2007 meeting.****